

## PROCEDURE GME 34

**Subject:** EDUCATIONAL RESOURCES  
DEVOTED TO CLINICAL INFORMATICS

**Effective Date:**  
NOVEMBER 2016

**Applies to:** HOUSTON METHODIST HOSPITAL  
SYSTEM -GME PROGRAMS

**Date Revised:**  
SEPTEMBER 2021

**Originating Area:** GRADUATE MEDICAL  
EDUCATION COMMITTEE

**Target Review Date:**  
SEPTEMBER 2024

### **I. GENERAL STATEMENT**

It is the policy of the Houston Methodist GME Committee that appropriate and fair processes govern the allocation of resources to GME programs in which there is similarity or overlap of educational mission. Houston Methodist, as the Sponsoring Institution for the ACGME-accredited program in Clinical Informatics, will ensure collaboration among the multiple disciplines and professions involved in educating fellows.

### **II. POLICY**

- A. The ACGME requires that sponsoring institutions must have an institutional policy governing the educational resources committed to the clinical informatics fellowship that ensures collaboration among the multiple disciplines and professions involved in educating fellows. Houston Methodist provides support to one Clinical Informatics training program. Clinical Informatics uses a multidisciplinary approach to analyzing, designing, implementing, and evaluating information and communication systems to improve patient care, enhance access to care, advance individual and population health outcomes, and strengthen the clinician-patient relationship.
- B. The program's Program Evaluation Committee (PEC) will perform Annual Program Evaluations (APE). The Designated Institutional Official (DIO) and the GME Committee (GMEC) will monitor educational resources committed to clinical informatics program through the review of APEs, Periodic Program Reviews (PPR), and Special Program Reviews (SPR), as needed, and the annual GME Survey.
- C. If difficulties in the distribution of resources committed to training are identified, the DIO will meet with the Program Director to assess the distribution and to recommend corrective action. The DIO will report these findings to the GME Committee, which may meet with the clinical informatics program director and other hospital officials to discuss and make any necessary adjustments to the Program.

### **III. COMMITTEE REVIEWING OR APPROVING PROCEDURE**

Approved by Graduate Medical Education Committee [10 November 2016] [8 September 2021]

**IV. AUTHORITATIVE REFERENCES:**

ACGME Clinical Informatics Specialty Program Requirements I.B.1.b)  
(Effective July 1, 2021)