

IMPROVEMENT ACTION PLAN

Program _____

The _____ program met on (date) _____ to evaluate its effectiveness in reaching its educational goals and objectives and achieving competences in resident performance. At least one resident or fellow attended. Meeting minutes document the agenda and the attendance.

Faculty Evaluation, and Program Evaluation and Improvement

a) Resident performance using aggregated resident data

<p><u>The following resident assessment tools were used in the past year:</u></p> <p><u>Resident presentations/publications in the past year: (list here or attach list to end of document)</u></p> <p><u>Resident performance concerns (specific):</u></p> <p><u>Resident representatives to department and institutional committees:</u></p> <p><u>Effect of the presence of other learners on resident performance:</u></p>
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b) Faculty development

(attendance at faculty development activities; review of the teaching faculty identified the following areas for possible educational improvement)

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c) Graduate performance

(board pass rates, fellowship placement, post-graduation surveys, etc.)

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d) Program quality

(results of annual GME resident and faculty surveys and ACGME resident survey if applicable)

Areas for improvement include:

e) Faculty performance

(results of resident evaluations and other assessments)

Clinical teaching abilities (areas of concern or improvement are listed):

Education commitment (weaknesses or concerns are listed; describe involvement in faculty development and CME activities):

Clinical knowledge (weaknesses or concerns are listed):

Professionalism (areas of concern are listed):

Scholarly activities (list scholarly activities here or attach a list of publications and regional or national presentations; describe areas of concern, weakness, or improvement):

Resident evaluations of faculty and rotations (areas for improvement or concern are listed):

Overall Assessment of the Educational Program

(based on the above, the following assessment is made; be specific)

Action Plan

(include specific details, implementation dates for steps or procedures to address identified deficiencies)

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The above Action Plan was reviewed and approved by the teaching faculty and was documented in meeting minutes.

Signed

Date

Program Director

The above Action Plan was discussed by the Program Director with the DIO.

Signed

Date

Designated Institutional Official